Mrs. Fernández

Principal/ Director of UTSA (University of Texas at San Antonio)

Dear Mrs. Fernández,

I am answering about your recent announcement in the search for an English teacher. I think would be a good teacher for the students. I enjoy teaching.

As you can see in my résumé, I have a lot of experience working with students of different ages. I worked in different school institutions. Previously I worked in a children's garden. I'm fluent in English, I’m good at talking to large audiences.

I understand the positive and negative aspects of the job. I have seen how rewarding and challenging the work is. Moreover, I think my personality is well-suited for a career in service: I am a very friendly, creative, efficient, patient and reliable person.

I would take the opportunity to create a program in which I can give classes online for solving the questions of the students by internet. Thank you for considering my interview.

Sincerely,

Paola Gtz

Attached: résumé