Mr. García

Director

American Bilingual School

Dear Mr. Garcia,

I am responding to your recent advertisemente on Jobsforteachers.com for a bilingual teacher´s position. I think i´d make a good class teacher for the American Bilingual School because i´m very good at working with all the ages and i really love the learning. I also enjoy speaking to large groups of people.

As you can see from my resumé, i´ve had the necesary experience for working with kids and adults.

I worked at the National School for special kids last summer as a Spanish and singing teacher. In addition, i´m very good at teaching languages. I´m fluent in English and Spanish and i have also taken some French and German courses.

Because i have several friends who are teachers, i understand the positive and negative aspects of the job. I have seen how rewarding and challenging the work is. Moreover, i think my personality is well-situed for a career in service: i am an eficiente, patient, hard- working and reliable person.

I would taken the oportunity to schedule an application with you. I will be in Chicago in January, and i truly hope that a meeting will be posible at that time. Thank you for considering my interview.

Sincerely

KATYA QUINTANA

Attached: resumé